Email Templates

Table of Contents

Email Digest Template customization tips 3
Customize button "Stop sending this Burst" positioned at the bottom of the email 4
Customize Tile and Elements Title in the email 6
How to manage element URLs in email notifications? 9
Default chapter 12
How can I get the burst with external report in the body and an .xls attachment? 13

Email Digest Template customization tips

Customize button "Stop sending this Burst" positioned at the bottom of the email

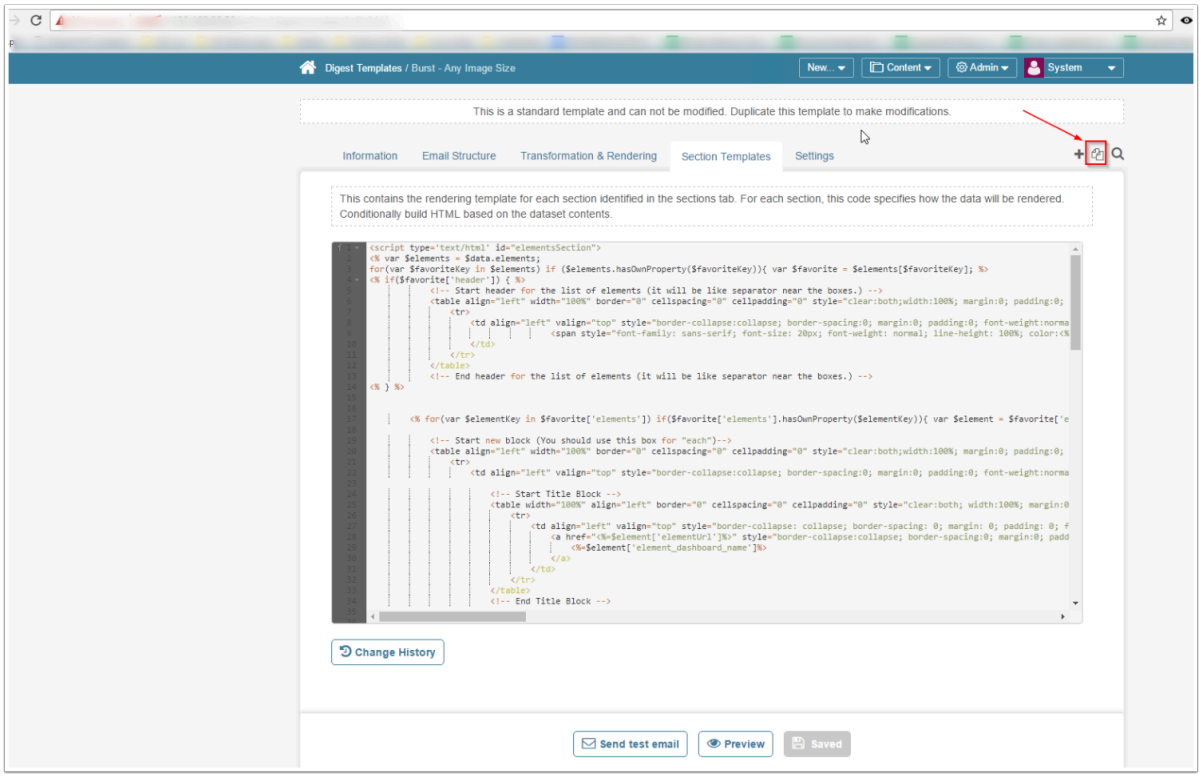
Issue

Essentially we were looking to change color and remove crossed circle image in front of "Stop sending this Burst" text.

Resolution

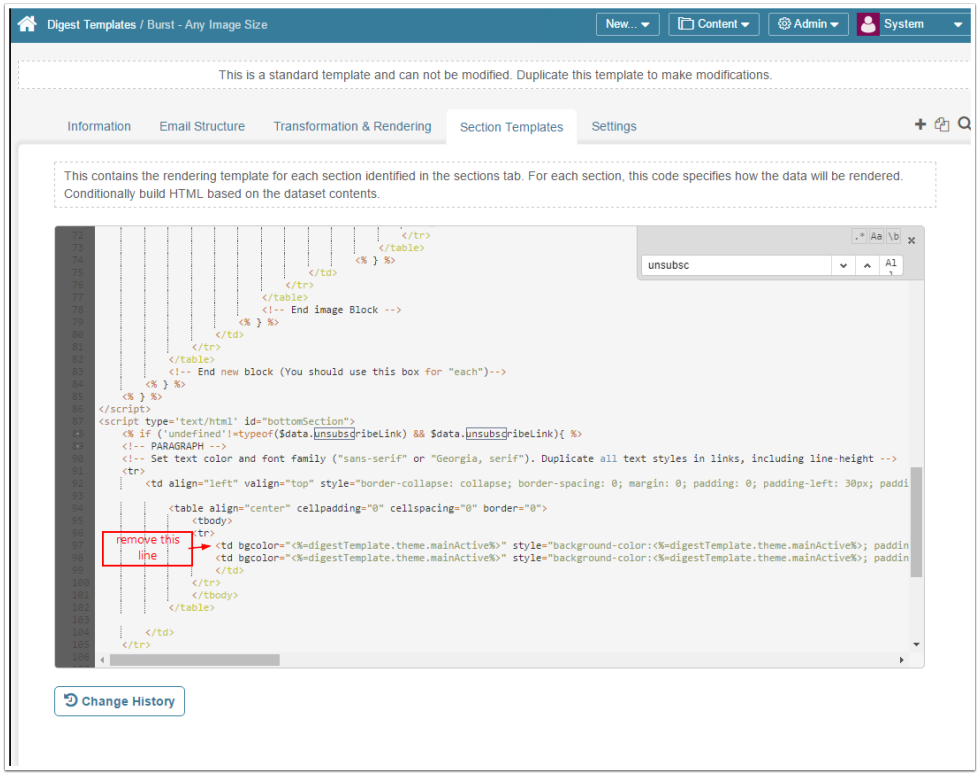
In order to make changes to the Digest Email Template, please do the following steps:

1. Make a duplicate of Digest Email Template



2. Go To Section Templates and edit the code:

a) Remove this line:

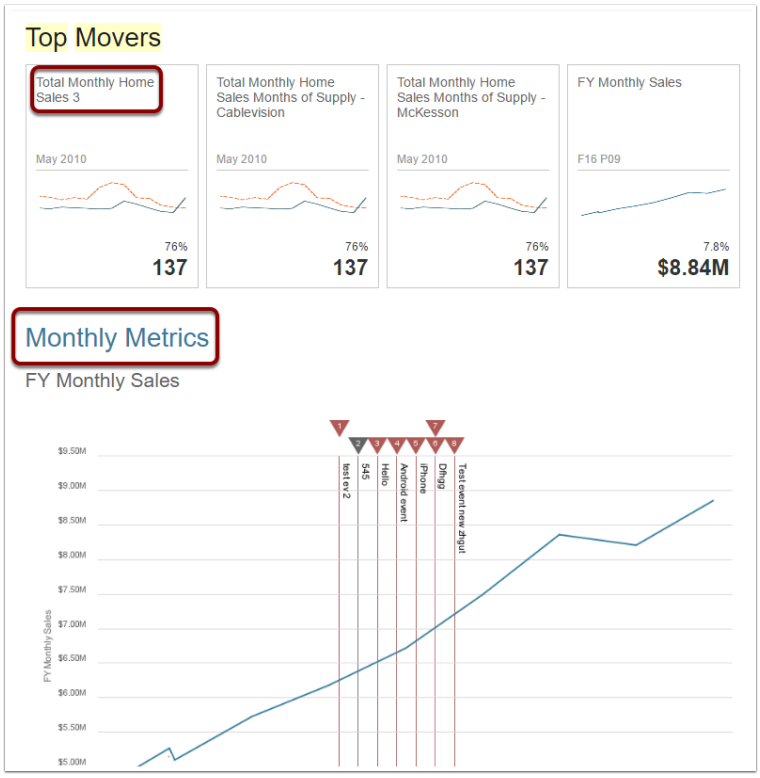


b) change some color properties: according to the video: http://img.mtrc.in/2V0x0b0T2n1k

Customize Tile and Elements Title in the email

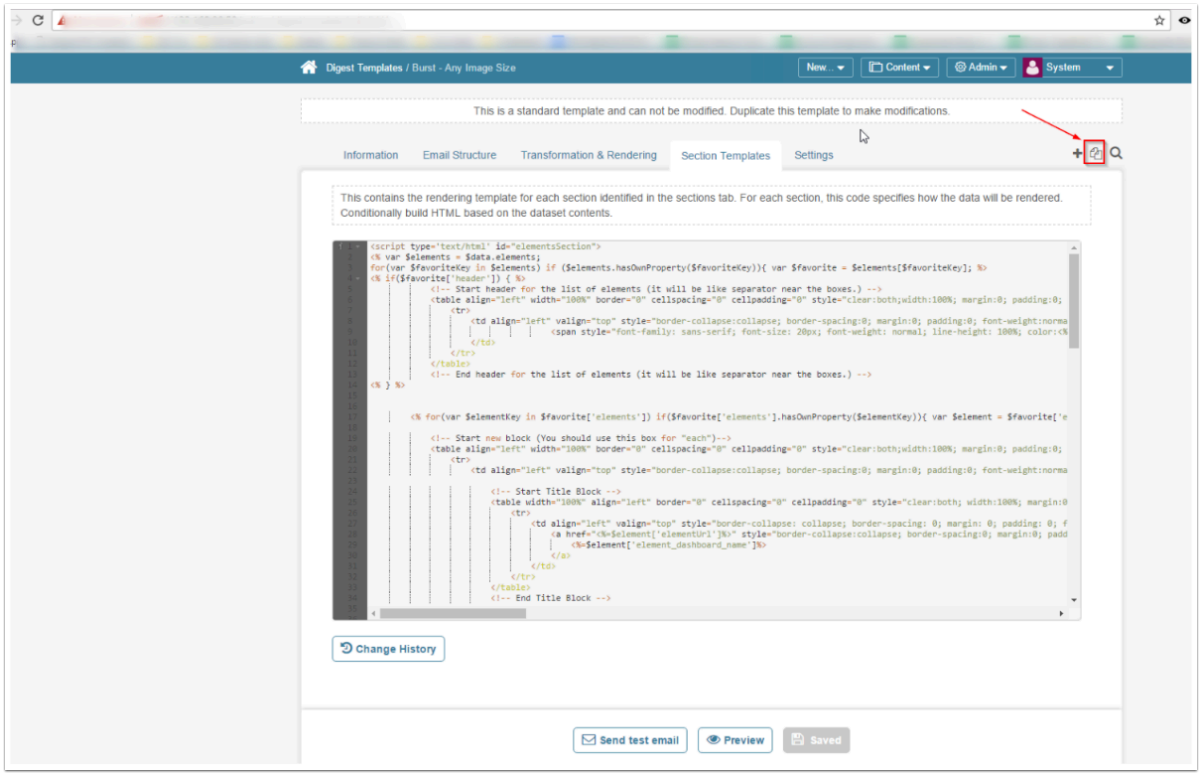
Issue

Change the font color for the Tiles and Element Names in the email.

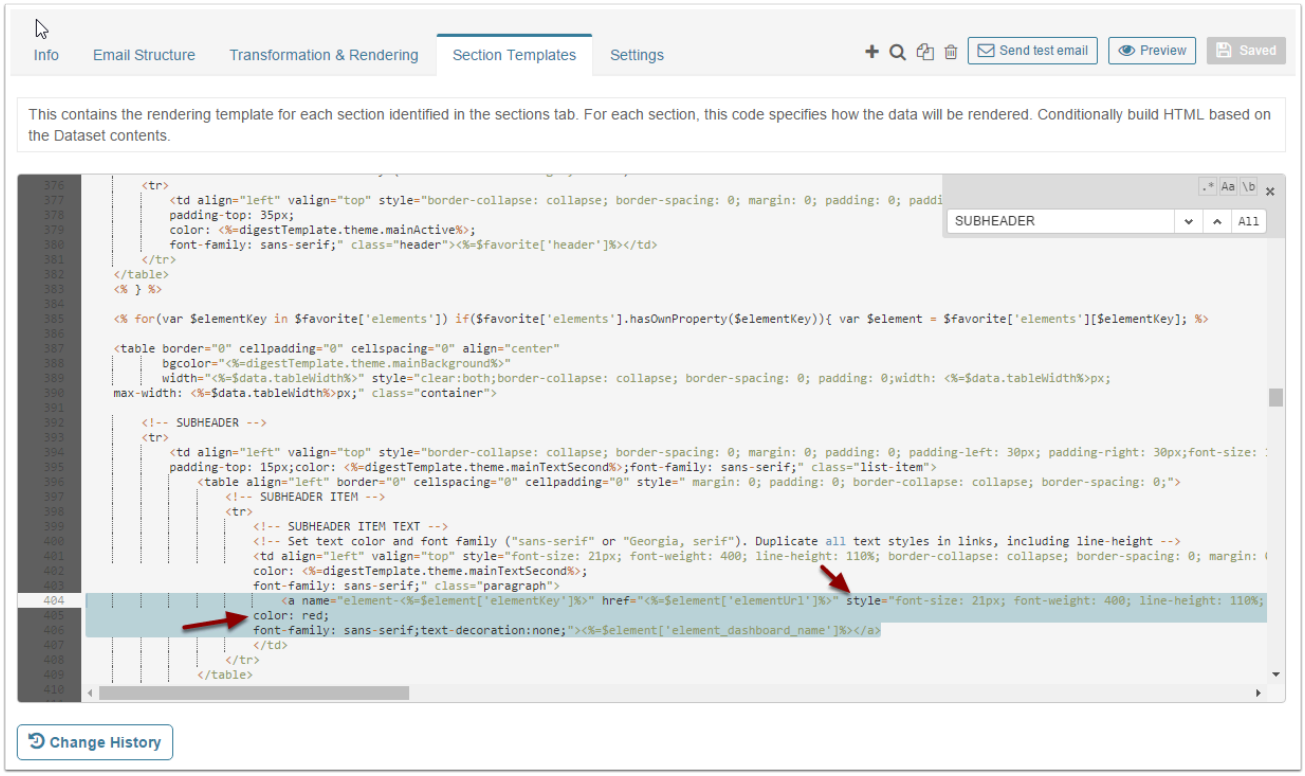


Resolution

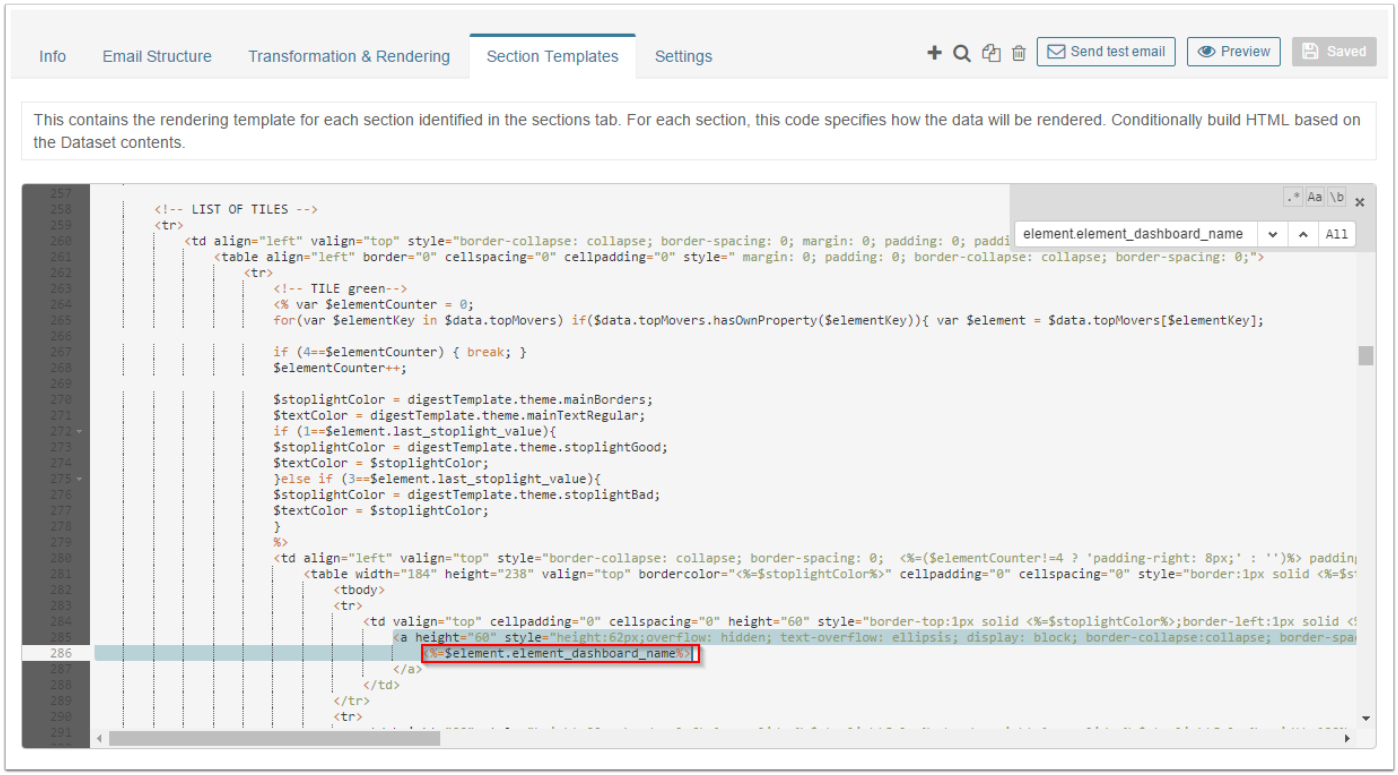
1. Make a duplicate of Digest Email Template

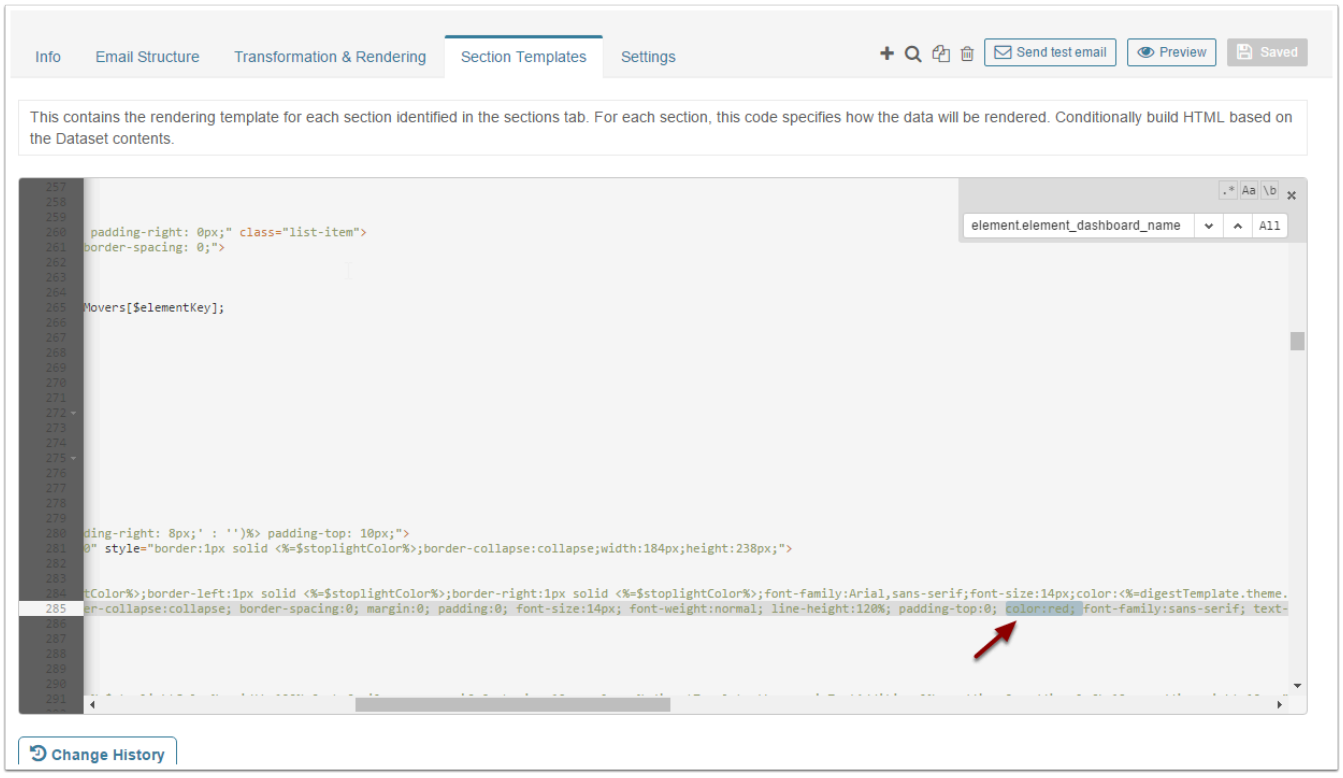


2. Find first <!-- SUBHEADER --> section in "Section Templates" tab and make changes in the Link ("a href" tag style: color and font)



3. Find <!-- TILE green--> section in "Section Templates" tab and make changes in the Link ("a href" tag) for "%=$element.element_dashboard_name%"


Info
Email Structure
Transformation & Rendering
Section Templates
Settings
Send test email
Preview
Saved
This contains the rendering template for each section identified in the sections tab. For each section, this code specifies how the data will be rendered. Conditionally build HTML based on the Dataset contents.
element.element_dashboard_name
All
<!-- LIST OF TILES -->
<%=$element.element_dashboard_name%>


Info
Email Structure
Transformation & Rendering
Section Templates
Settings
Send test email
Preview
Saved
This contains the rendering template for each section identified in the sections tab. For each section, this code specifies how the data will be rendered. Conditionally build HTML based on the Dataset contents.
element.element_dashboard_name
All
Change History

How to manage element URLs in email notifications?

Issue

How to modify or delete the link to the elements in email notifications?

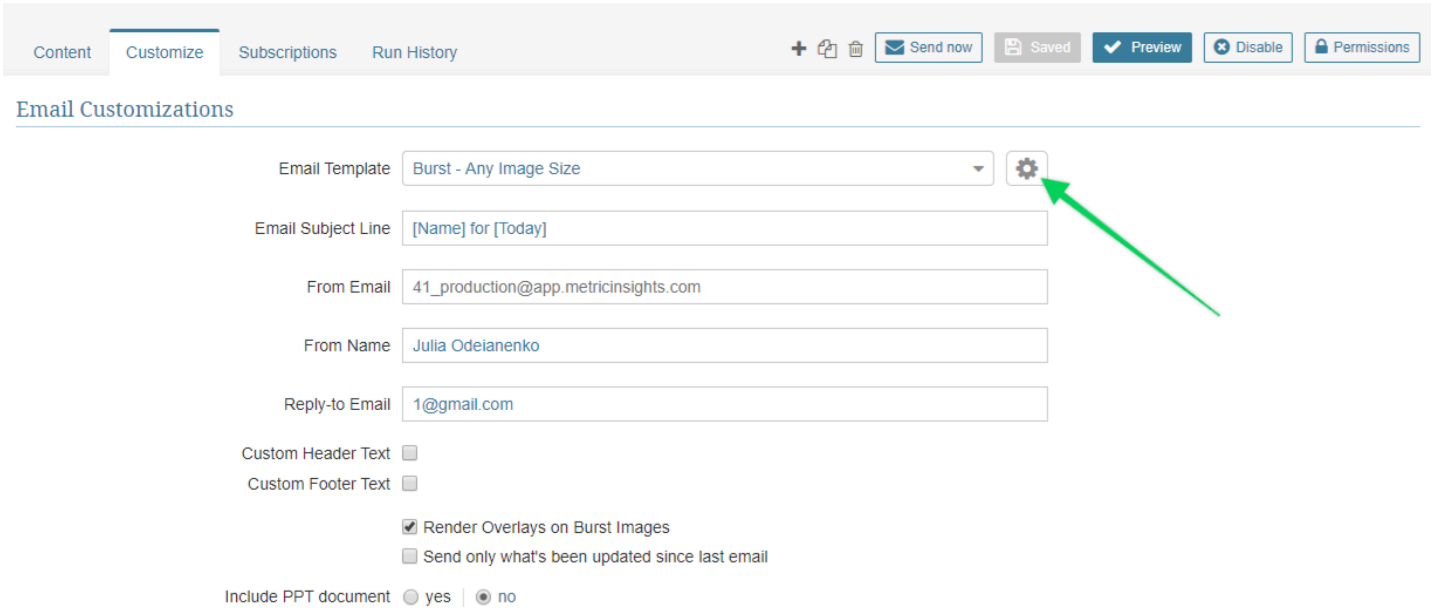
Is it possible to send a burst without including the link to the External Reports?

Resolution

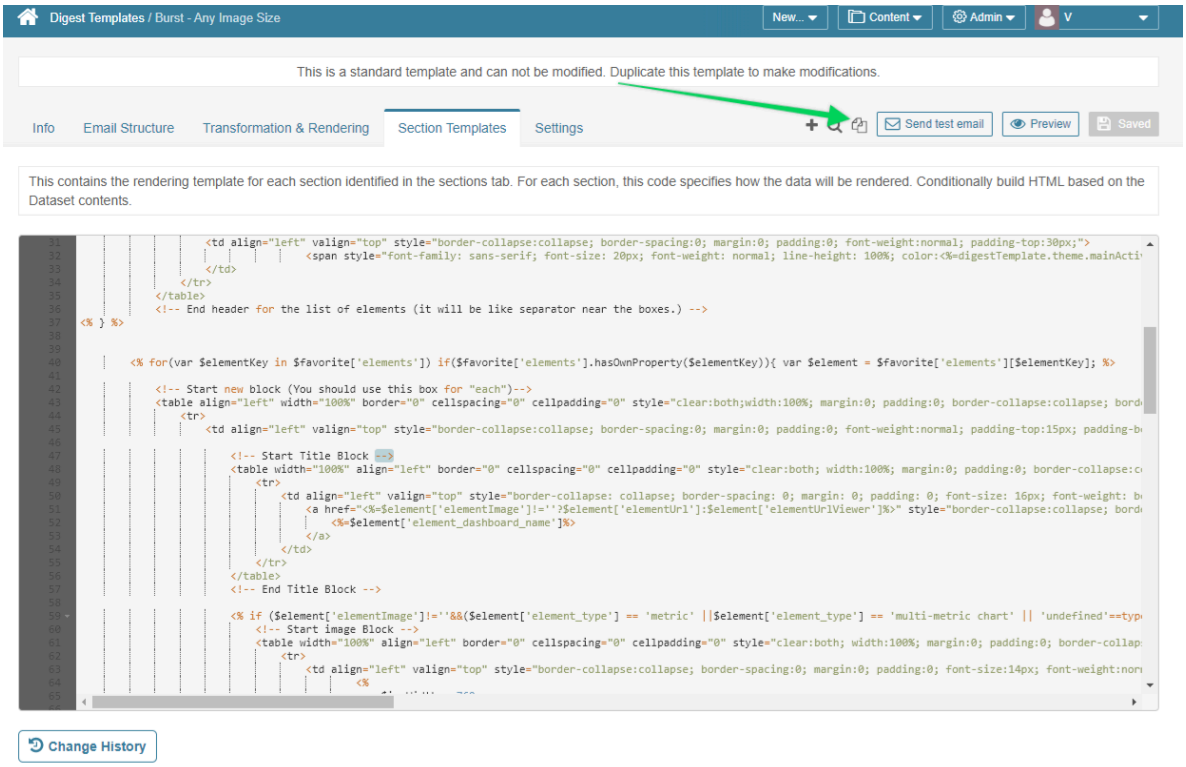
The link to the MI elements can be excluded from the burst. To do so, you need to make a minor modification in the burst template.

If you use a default Burst's email template, "Burst - Any Image Size", follow the steps below:

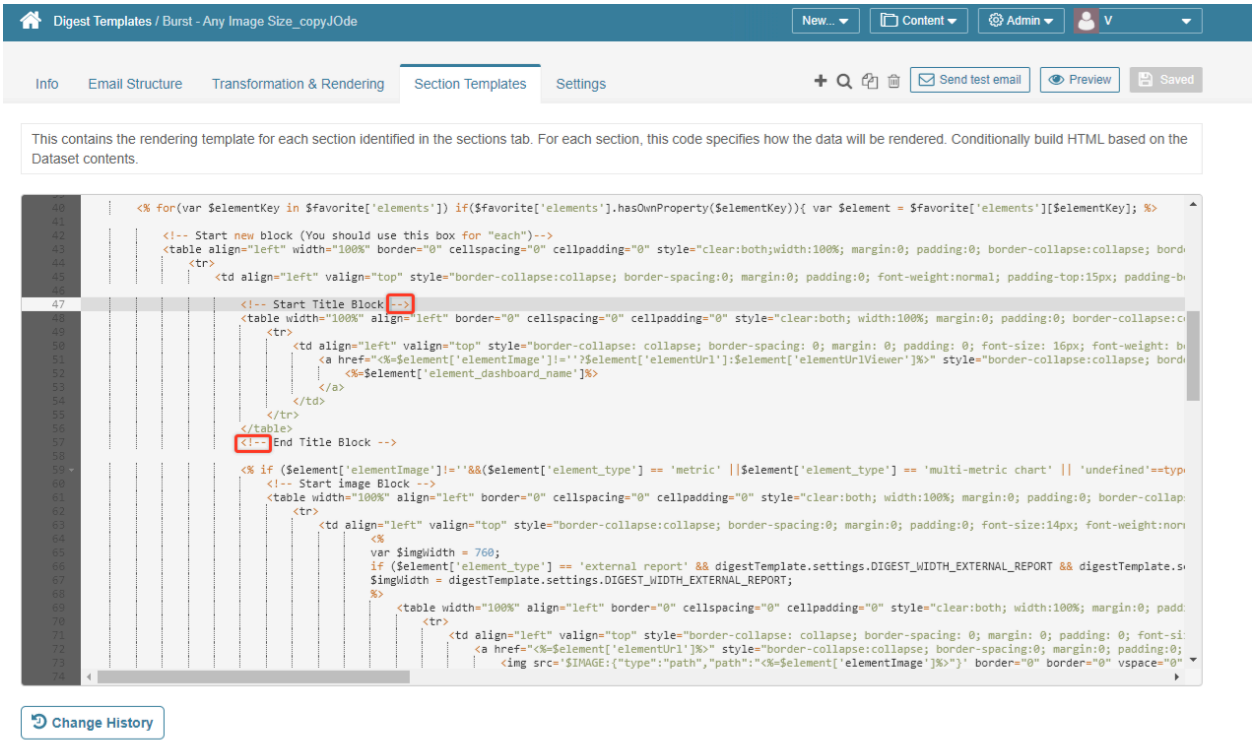
1. From the Burst Editor page go to Edit Template page:



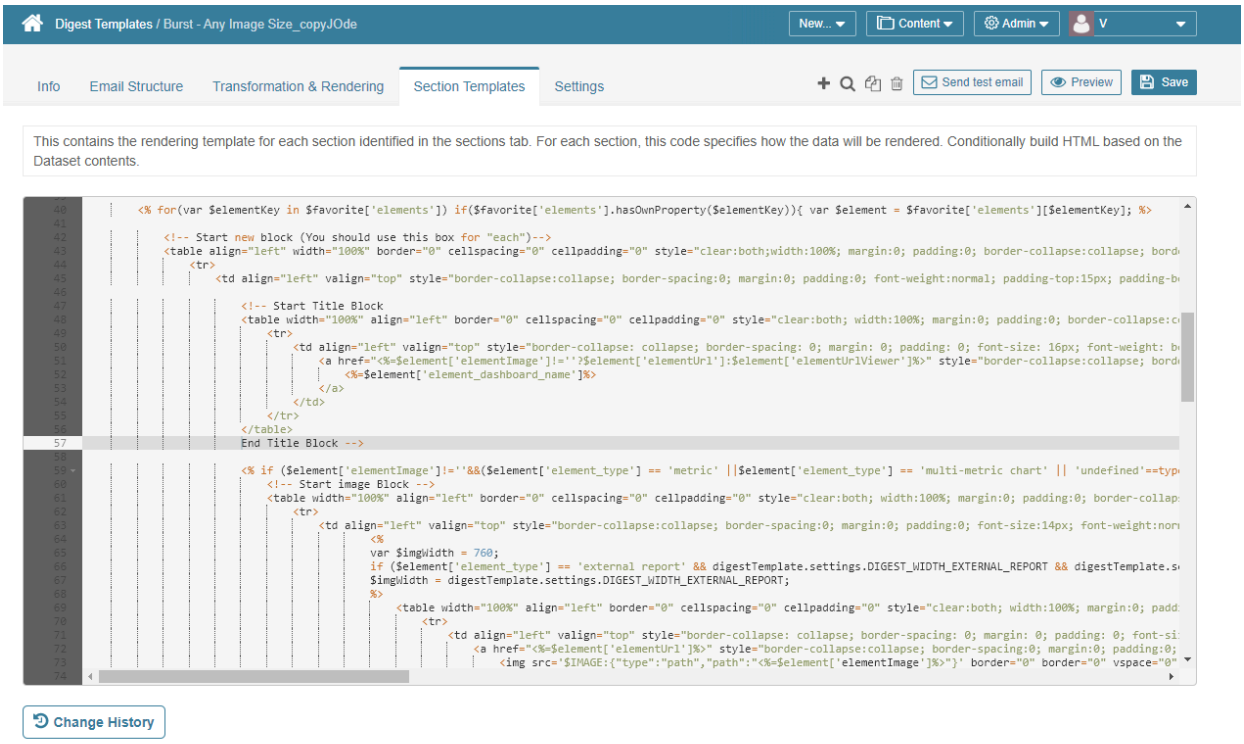
2. Make the copy of "Burst - Any Image Size" template (to be able to modify it):



3. On the Edit page of the copied template go to Section Templates tab, find the 47th line and delete or comment all the 'Title Block' section (the easiest way is to extend the comment by deleting the symbols in the red frame:



The modified template should look like this:



If you use a custom template, you should find the 'Title Block' section on its Edit page, Section Templates tab, and also comment or delete this section.

Note

It worth mentioning that this modification will affect all the elements included in the burst (e. g. if there are a few External Reports, some Dataset or Legacy reports etc., neither of them will include the link to the element in MI in the burst).

Default chapter

How can I get the burst with external report in the body and an .xls attachment?

Use case:

You need a burst to deliver an external report in the body and also duplicate the same report as an .xls attachement.

Obstacle:

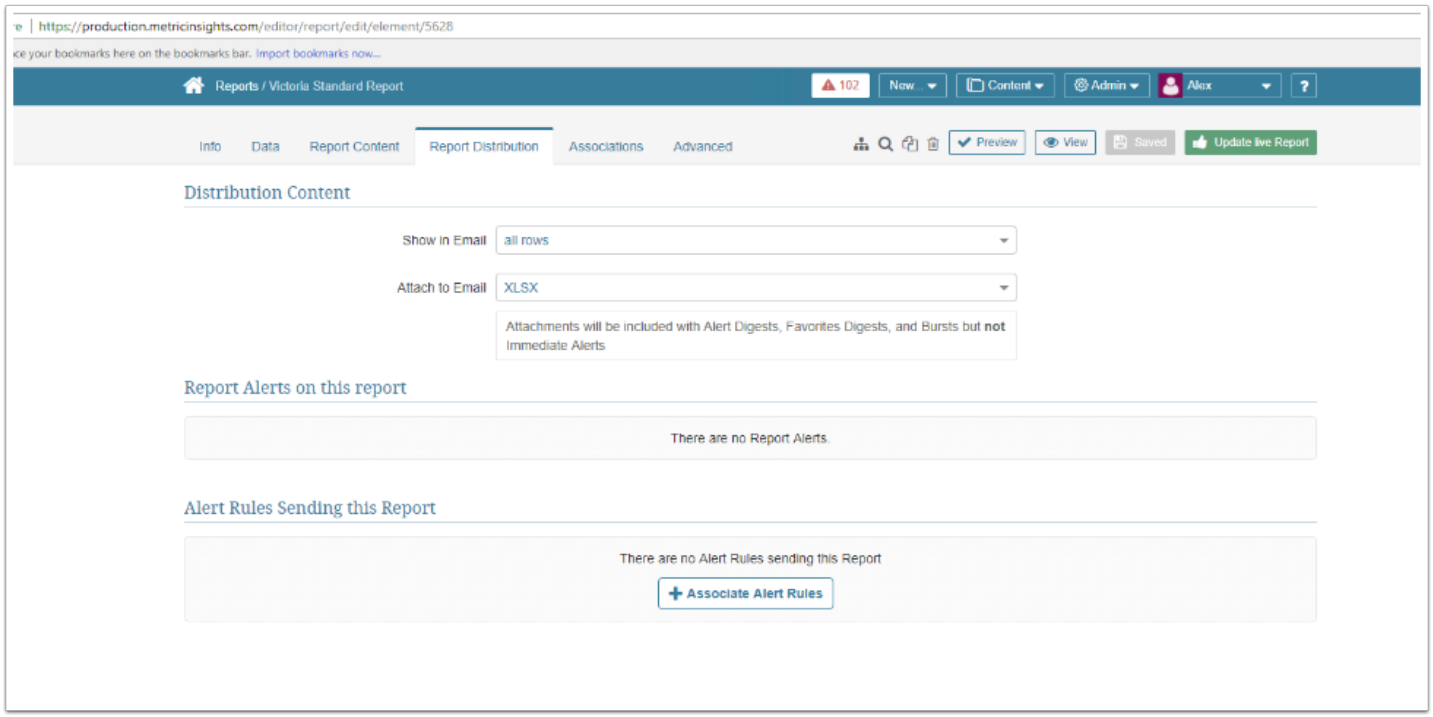
External reports can not be sent as .xls file, only as .csv or .pdf

Decision:

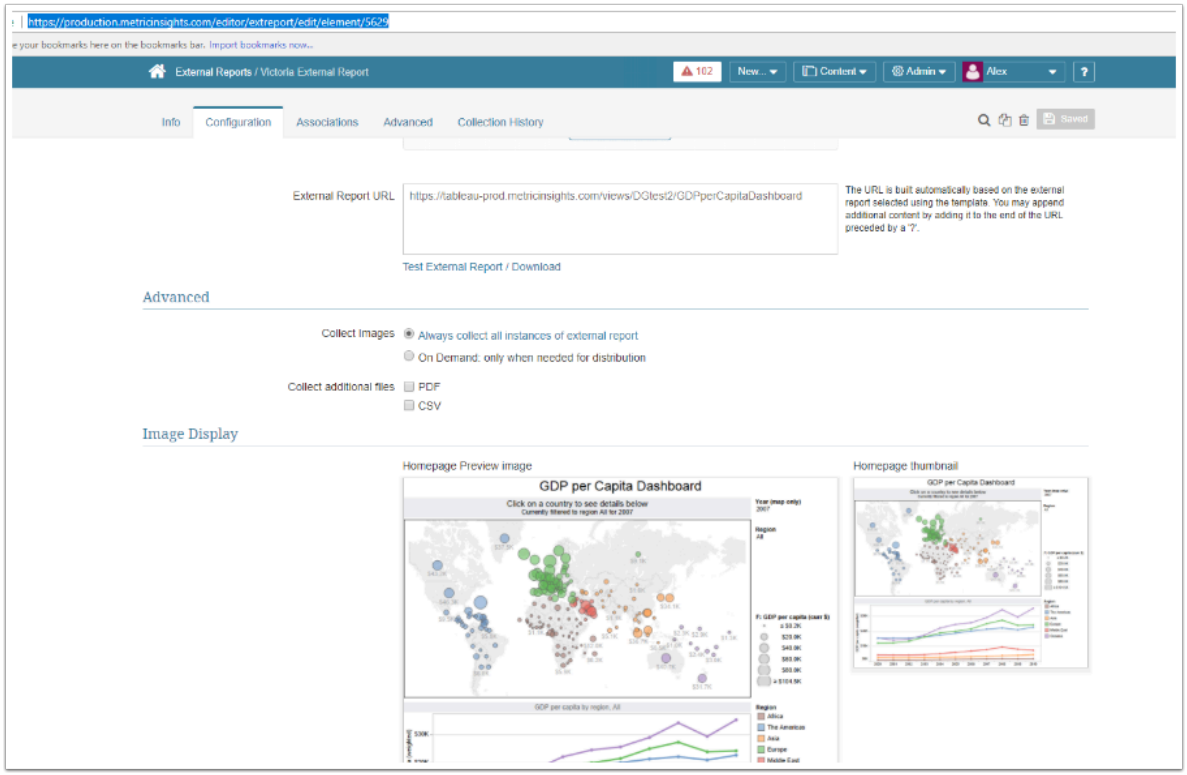
You'll need 2 reports (simple report and external report) + a burst using an email template that will send only external reports in the email body and attach .xls, .scv, .pdf files

The steps to be followed to reach this goal:

- Create a simple report (Standart Report) and collect data. Then, go to Report Distribution tab and choose "all rows" from "Show in Email" drop down and "XLSX" from the "Attach to Email" drop down. Save & Publish the report



- Create an External Report that will be sent in the email body. Go to Configuration tab and remove the tick from Collect additional files. When removed, it won't send any .csv attachments along with the external report. Save the external report.

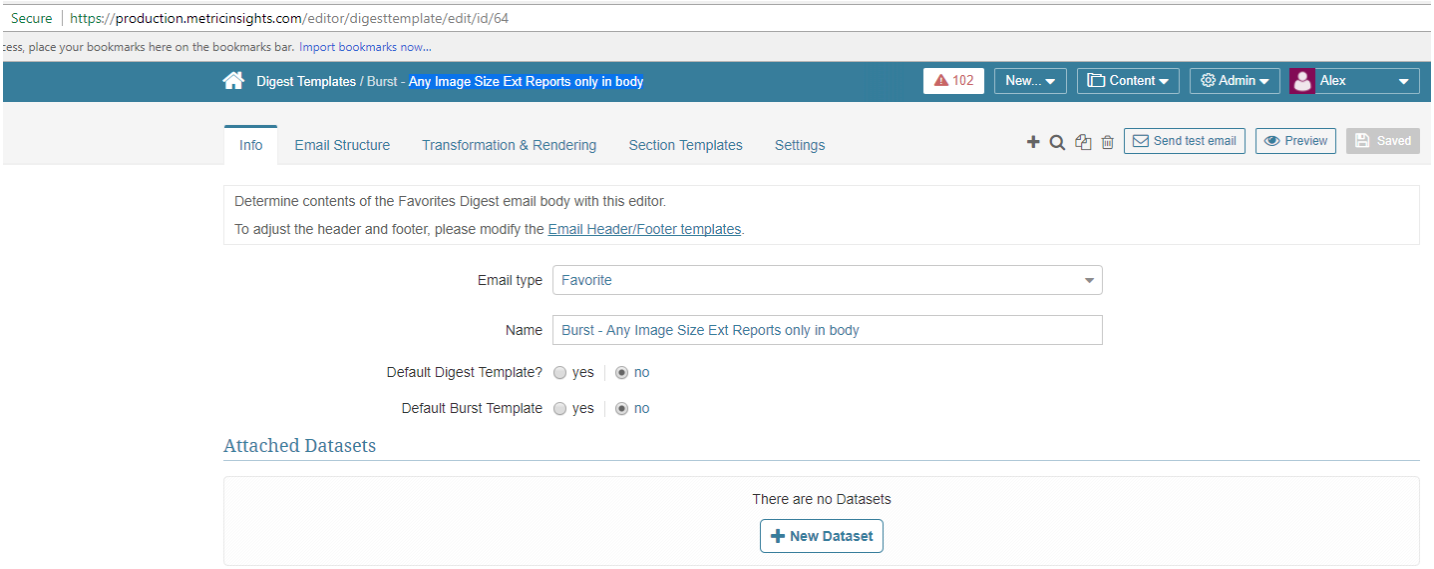
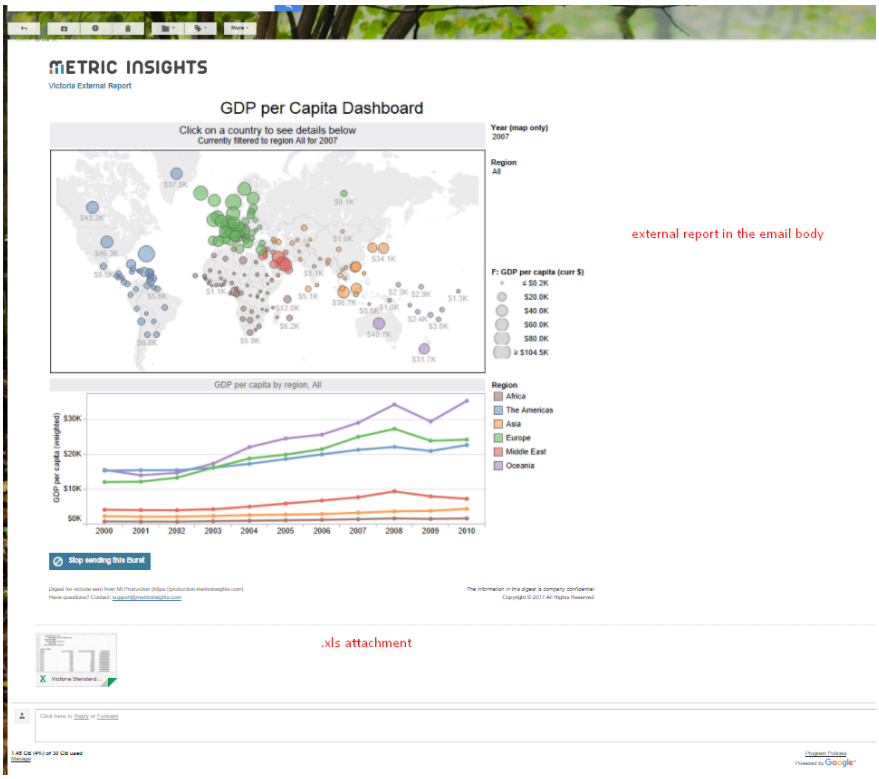


- Create a duplicate of "Burst - Any Image Size wide" Email template and name it "Any Image Size Ext Reports only in boby"
- Go to Section Templates tab and add 1 line of code `if ($element['element_type'] != 'external report') continue;`

```
                <td align="left" valign="top" style="border-collapse:collapse; border-spacing:0; margin:0; padding:0; font-weight:normal; padding-top:30px;">
                    <span style="font-family: sans-serif; font-size: 20px; font-weight: normal; line-height: 100%; color:<%=digestTemplate.theme.mainActi
                </td>
            </tr>
        </table>
        <!-- End header for the list of elements (it will be like separator near the boxes.) -->
<% } %>

    <% for(var $elementKey in $favorite['elements']) if($favorite['elements'].hasOwnProperty($elementKey)){ var $element = $favorite['elements'][$elementKey];
        if ($element['element_type'] != 'external report') continue;
    %>

        <!-- Start new block (You should use this box for "each")-->
        <table align="left" width="100%" border="0" cellspacing="0" cellpadding="0" style="clear:both;width:100%; margin:0; padding:0; border-collapse:collapse; bord
            <tr>
                <td align="left" valign="top" style="border-collapse:collapse; border-spacing:0; margin:0; padding:0; font-weight:normal; padding-top:15px; padding-b

                    <!-- Start Title Block -->
                    <table width="100%" align="left" border="0" cellspacing="0" cellpadding="0" style="clear:both; width:100%; margin:0; padding:0; border-collapse:c
                        <tr>
                            <td align="left" valign="top" style="border-collapse: collapse; border-spacing: 0; margin: 0; padding: 0; font-size: 16px; font-weight: b
                                <a href="<%=$element['elementImage']!=''?$element['elementUrl']:$element['elementUrlViewer']%>" style="border-collapse:collapse; bord
```

this line should be added

- Save your new Email Template
- Use this template in your burst



- Save & test the burst ("Send now" button).
- The mail with your burst will look like that